INITIAL PARKING & FOREIGN NATIONAL SCREENING (prior to access):
- Obtain Subcontractor Registration Form from Facilities Project Manager (Facilities PM)
- Submit completed form to Facilities PM before project start date
- Site Access Office pre-screens registration forms and prepares daily roster of approved workers

FOREIGN NATIONAL ACCESS:
- Foreign nationals from sensitive countries who require LBNL access for 30 days or more must also submit DOE FACTS Questionnaire: Subcontractor On-site Access and copies of immigration documents before access can be granted [Contact Facilities PM for form]
- Foreign nationals from terrorist-sponsoring countries will not be granted access to LBNL without PRIOR DOE Headquarters approval (6-8 month process). Truck delivery drivers from these countries will be turned away at LBNL gates or pickup locations.
- NOTE: Naturalized U.S. citizens are exempt

SUBSTITUTIONS:
- Substitutes must submit completed Subcontractor Registration Form to Facilities PM prior to start date
- Substitutes who have not been pre-screened may encounter lengthy delays to complete same-day registration and screening processes before they can begin work.
- Substitutes from sensitive or terrorist-sponsoring countries are subject to the above foreign national access requirements. Substitutes from terrorist-sponsoring countries will not be allowed on-site without PRIOR DOE approval. Truck delivery drivers from these countries will be turned away at LBNL gates or pickup locations.

PRIMARY POINT OF CONTACT:
- Contact Facilities PM for specific project information, forms, and report-to-work instructions

ADDITIONAL INFORMATION ON FOREIGN NATIONAL ACCESS REQUIREMENTS:
- (510) 486-7572 (Foreign Visits & Assignments) or 486-4855 (Site Access)
- For information on foreign national access requirements & list of countries, see http://www.lbl.gov/ufva